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CONFIDENTIAL

T/II/W-4
22 October 1964

SUBJECT: List of Bibliographic Elements Appearing on Unit Records in Files

REFERENCE: SCIPS L-2 Catalog

1. Document/Item Elements - Number

Document Number

Report Number

Identification Number

Photograph Number

Source Number

Request Number

Requirement Number

Project Number

Brief Number

Town Brief Number

USIB Number

CS Number

Field Report Number

Accession Number

Title Number

Sequence Number

Flash Number

Case Number

Document Serial Number

Mission Number

Reel Number

Frame Number

Group 1
Excluded from automatic downgrading and declassification.

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S-E-C-R-E-T

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2. Document/Item Elements - Date

Date

Date (Year)

Info Date

Date (Day/Month/Year)

Date of Info (Day)

Date of Info (Year)

Date of Trip

Year

Date of Event

Date of Source

Date of Document

Year Latest Info

Date Shipped or Requested

Date of Change

Target Review Date

Date (of Photos)

Date of Data Entry

Year Produced

Date Loaned (Month/Year)

Date Opened

Issue Date

Date of Kit

Date Allocated

Revision Date - Base

Distribution Date

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Date of Translation

Date of Card

Out Date

Date of Report

Date of Letter

Publication Date

Year of Periodical

Source Date

Document Date

Edition Date

Date Copied by CIA

Form Date

Accession Date

Date Received

Date Initiated

Review Date - Base

Subscription Date

Date Punched

Date Transferred

Record Date

Date (Code)

Processing Month

Date Cancelled

3. Document/Item Elements - Classification

Classification

Dissemination Control

Releasibility

Security Control

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4. Document/Item Elements - Enclosures

Enclosures

Enclosure Only

Document and Enclosure

Photo Number

Copy Number

Number of Attachment

Attachments

Number of Units

Number of Reels

Number of Copies

Number of Enclosures Copied

Type of Enclosure

5. Document/Item Elements - Document Description

Pagination

Number of Pages

Number of Images

Number of Frames

Number of Cards

Number of Units

Page Count

Partial or Entire

Page Number

Title Expansion

Title

Form Title

Publication Title

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If Full Translation

Subject

Publication Data

Print

Negative

Camera Designation

Camera Position

Focal Length

Distance/Altitude

Language

Quality of Print

Location of Document

6. Document/Item Elements - Cross Reference

References

Bibliographic Entry

WAC Number

Map

Sketch

Photo

Vantage Points

AMS WAC Number

Source

Category Code

Mosaic Number

Mosaic Reference

Grid Reference Number

TN Chart Number

WAC Chart

TDI Reference Number

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7. Document/Item Elements - Source

Source

Source List

Source Code

Originator and Serial Number

Source (Originator)

Originator

Map Source

Post

Source Publication

Source Document

Author

Source/Collector

Originating Source

Issuing Authority

Originator's Source

Reference Number

Publisher

Source Identification

Source of Info

Reporting Unit

Originating Agency

Field Office

Producing Agency

Originator/Title

Preparer

Agency of Origin

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Collector's Service

Source of Population Data

Category (Originator Code)

Issuing Authority

Source Description

Reporting Office

8. Document/Item Elements - Publications Series Identification

Frequency

Title

Source Documents

Name of Publication

Periodical Title

Publication Title

Source

Chart Name

Card Title

Issue Number

Form Number

Chart Edition Number

Volumes Per Year

Volume Number

Carrier Identification

Issue and/or Volume

Page Number

Page in Periodical

Source Pages

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9. Document/Item Elements - Author

Author

Name of Author

Other Authors

Source

Name

Authors Names

Title

Rank

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